



# TAFE NSW Institutes 2008

Your unique Australian study experience

## Study Accounting in Sydney

### 19194 Advanced Diploma of Accounting

In this course you will develop your skills in accounting and work towards seeking professional identification.

If you are seeking professional identification and registration you will need to ensure your choice of competencies cover current taxation registration requirements.

This diploma articulates into a Bachelor of Business and Commerce (Accounting) at the University of Western Sydney. Students who successfully complete the Advanced Diploma of Accounting will receive up to a year of credit.

Sydney College of English is one of the oldest independent English Language Schools in Australia. Our English courses are of the highest standard delivered by teachers dedicated to their classes. All our teachers are University graduates with specialist qualifications in Teaching English as a Second Language. The school is located within walking distance to TAFE NSW Sydney Institute.

### Direct Entry into TAFE NSW with EAP 1

English for Academic Purposes 1 is a specialised 12-week course which teaches students the language and study skills necessary for success at TAFE NSW.



### Course Essentials

**Course Duration:** 2 years

**Course Fees:** A\$21,120

**Intakes:** February, April & July

### Entry Requirements:

- Complete of **EAP 1** from Sydney College of English
- Successfully complete Academic English **level 2** at Access Language Centre
- Year 12 or equivalent

## TAFE PARTNERS

See reverse for details

### Access Language Centre



At Access Language Centre, the focus is on acquiring communication skills. The student body is very multi-cultural with students from over 32 countries. General English is the usual course but Academic English, IELTS preparation, FCE/CAE preparation and Business English courses are also available and popular. Access has a unique timetable that has the flexibility of earlier or later starting times and earlier or later finishing times, allowing Demi-Pair and other working students to combine study with work.

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**Web:** www.access.nsw.edu.au **CRICOS:** 01738E

exempt from having to do an IELTS examination

### Sydney College of English (SCE)



Established in 1987, SCE is one of Australia's oldest and finest schools. Known for its exceptional quality, SCE has a long tradition of high academic achievement in Cambridge and IELTS examinations. Our new innovative timetable of Super English and EnglishEssentials allows students to study at their own pace and in the classes that suit them best. To learn more, visit our website [www.sce.nsw.edu.au](http://www.sce.nsw.edu.au)

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# experience



## Advanced Diploma of Accounting — Course Structure

To receive the Advanced Diploma of Accounting students must complete 22 core units and a range of elective modules.

### Sample Core Units

- Prepare financial reports
- Maintain financial records
- Process business tax requirements
- Produce job costing information
- Prepare operational budgets
- Make decisions in a legal context
- Prepare financial statements
- Maintain asset and inventory records
- Set up and operate a computerised accounting system
- Prepare income tax returns
- Manage budgets and forecasts
- Prepare financial reports for a reporting entity
- Implement and maintain internal control procedures
- Provide management accounting information
- Prepare and bank receipts
- Process journal entries
- Communicate in the workplace
- Use technology in the workplace
- Apply health and safety practices in the workplace
- Maintain daily financial/business records
- Work in the financial services industry
- Principals of professional practice

## TAFE NSW Institutes

TAFE NSW is the largest education and training provider in the southern hemisphere. Over 1200 practical, work-oriented training courses and intensive English programs are delivered to 500,000 students every year at our 130 campuses throughout Sydney and NSW.

TAFE NSW is government-owned, operated and accredited. You can be sure the institute you decide to attend is secure and stable, professionally run and internationally recognised.

## Student Support Services

- Airport pick-up and accommodation placement
- Orientation program, tutorial support and career counselling
- Job placement service to help you find part-time work
- Free internet and email access
- Student association activities and excursions

## Ek Duangdej — Thailand



“TAFE has a good reputation with great facilities and it has provided me with a lot of practical experience. I think thanks to TAFE I will have success getting a job.”

[www.studyintafe.edu.au](http://www.studyintafe.edu.au)

